

## Maywood Fine Arts Parent Partnership Agreement

### Attendance

Child(ren) may not miss 2 classes in a 7-week session without notification. Maywood Fine Arts reserves the right to drop students after 2 weeks of missed classes or lessons without notification. There will be no refunds.

All students must arrive on time. Any student arriving late or without uniform/appropriate materials may be asked not to participate. If a music student arrives after fifteen minutes into their lesson, the instructor reserves the right to cancel the lesson upon arrival.

### Tuition

Payments can be made online through the student portal at [www.maywoodfinearts.org](http://www.maywoodfinearts.org) or with the Maywood Fine Arts App. During social distancing, we prefer you to pay online. However, if you need to make payments in person, payments can also be made at either Maywood Fine Arts or Stairway of the Stars in the form of cash, checks and credit/debit cards.

Tuition is due before the start date of each new 7-week session and failure to pay will result in a late fee of \$20. Failure to pay tuition means that your child is not guaranteed placement in classes for the following session.

If tuition is not paid by the second week of the session your child may be asked not to participate or be dropped from the class. This is a continuous school year program. If you wish to drop a class, you must notify the office by email or phone two weeks prior to the beginning of the next session.

Child(ren) will not be able to participate in any performances, recitals, competitions, or events until all tuition and additional balances have been paid in full.

Costumes, uniforms or music books/accessories must be paid with cash or credit card and cannot be picked up until fees are paid in full.

No refunds will be given for missed or canceled classes, or classes dropped mid-session.

### Program Specific Policies

**(Tumbling)** a \$15 fee will be added to your account for each Tumbler that you register.

**(Dance)** Costume payments for the June recital must be made by January 31st, 2020.

Costume payments are non-refundable even if the student drops before the performance (studio will retain the costume). A late fee of \$20 will be applied if this payment is not made on time.

**(Music)** There are no make-up lessons for music students. If you cancel a lesson it will not be made up. If the teacher must miss a lesson and Maywood Fine Arts cannot arrange for a substitute teacher the class will be prorated.

**(Karate)** There is an additional fee for any new colored karate belts earned during the year. Please see the Karate instructor for new belt prices. A \$15 fee will be added to your

account for each karate student that you register.

**(Pumpkin Patch Parade)** MFA is a non-profit organization. In order to provide quality affordable arts and fitness education, we need to raise funds to support our programs. Every year we have one fundraiser we require all our families to participate in, The Pumpkin Patch Parade. The actual day of the event is still to be determined. Families are responsible for raising at least \$50 in donations. You will receive your personal family fundraising link in your MFA welcome email when classes begin. Funds are due by October 10, 2020.

### **Additional Policies**

Students must be dressed properly and be equipped for all classes (uniforms, lesson books, etc).

Occasionally classes and performances are professionally photographed for grants and promotional purposes. Maywood Fine Arts retains the rights to any and all photographs or video footage.

You consent to communication from Maywood Fine Arts via phone calls, emails, and texts. It is your responsibility to inform Maywood Fine Arts of any changes/updates in your email, phone number, address, or any contact information.

Specific policies can be found on our website under "Parent Handbook."

### **Safety Protocols**

Staff will conduct temperature checks for every student that enters Maywood Fine Arts or Stairway of the Stars building.

Students will be dropped off curbside to staff at Maywood Fine Arts and Stairway of the Stars building. Our waiting rooms are closed.

Staff and students will be required to wear a mask when in either building and in class.

Students who do not follow instructions will be asked to leave. Safe behaviors will be strictly enforced.

For everyone's safety, we can accommodate online lessons due to household illness or quarantine. For Dance, Karate or Drama call or text Stairway **(708.681.2788)**. For Music, Art, or Tumbling call or text MFA **(708.865.0301)**

- A maximum of 15 students will be allowed in each class.

There is a \$10 nonrefundable registration fee (\$20 after September 29<sup>th</sup>) for each family and a \$15 nonrefundable AAU membership fee for each Tumbling and Karate student. Please note that these fees will be added to your account after registration. All fees and tuition are due before the first day of class.