

# Parent Partnership Agreement

## Attendance

- Child(ren) may not miss 2 classes in a 7-week session without notification. Maywood Fine Arts reserves the right to drop students after 2 weeks of missed classes or lessons without notification. There will be no refunds.
- All students must arrive on time. Any student arriving late or without uniform/appropriate materials may be asked not to participate. If a music student arrives after fifteen minutes into their lesson, the instructor reserves the right to cancel the lesson upon arrival.

## Tuition

- Payments can be made online through the student portal at [www.maywoodfinearts.org](http://www.maywoodfinearts.org) or with the Maywood Fine Arts App. During social distancing, we prefer you to pay online. However, if you need to make payments in person, payments can also be made at either Maywood Fine Arts or Stairway of the Stars in the form of cash and credit/debit cards
- Tuition is due before the start date of each new 7-week session and failure to pay will result in a late fee of \$20. Failure to pay tuition means that your child is not guaranteed placement in classes for the following session. - If tuition is not paid by the second week of the session your child may be asked not to participate or be dropped from the class.
- *This is a continuous school year program.* If you wish to drop a class, you must notify the office by email or phone two weeks prior to the beginning of the next session.
- Child(ren) will not be able to participate in any performances, recitals, competitions, or events until all tuition and additional balances have been paid in full.
- Costumes, uniforms or music books/accessories must be paid with cash or credit card and cannot be picked up until fees are paid in full.
- No refunds will be given for missed or canceled classes, classes dropped mid-session, or classes that need to be finished via zoom.

## Program Policies

- Tumbling - a \$20 fee will be added to your account for each Tumbler that you register.
- Dance - Costume payments are non-refundable even if the student drops before the performance (studio will retain the costume). A late fee of \$20 will be applied if this payment is not made on time.
- Music - There are no make-up lessons for music students. If you cancel a lesson it will not be made up. If the teacher must miss a lesson and Maywood

Fine Arts cannot arrange for a substitute teacher a credit for the canceled class will be added to your account.

- Music - Students must bring instrument to each lesson (except for piano, drums, and voice). We do not provide instruments.
- Karate - There is an additional fee for any new colored karate belts earned during the year. Please see the Karate instructor for new belt prices. A \$20 fee will be added to your account for each karate student that you register.

### **Additional Policies**

- Children may not arrive more than 15 minutes before class time. Students may not be left waiting more than 15 minutes after class time.
- Students must be dressed properly and be equipped for all classes (uniforms, lesson books, etc).
- Occasionally classes and performances are professionally photographed for grants and promotional purposes. Maywood Fine Arts retains the rights to any and all photographs or video footage.
- You consent to communication from Maywood Fine Arts via phone calls, emails, and texts.
- It is your responsibility to inform Maywood Fine Arts of any changes/updates in your email, phone number, address, or any contact information.

### **Safety Protocols**

- Our waiting rooms are closed.
- Masks are encouraged but not required for students and staff. Our mask policy is subject to change as we monitor COVID guidelines for Cook County.
- Students with any COVID symptoms should stay home from classes.
- Students who do not follow instructions will be asked to leave. Safe behaviors will be strictly enforced.

### **Registration and Uniform Fees**

- There is a \$20 nonrefundable registration fee for each family
- AAU membership is required for all Tumbling and Karate students. It is \$20 nonrefundable each Tumbling and Karate student. Please note that these fees will be added to your account after registration.
- All fees and tuition are due before the first day of class.
- Dance and Tumbling students are required to wear a uniform to each class. [Sign up for a uniform fitting here!](#)
- Karate students are required to wear a uniform to each class. Uniforms will be provided at the second class. Uniforms are \$50.